



# Certifying Officer Exam Site Survey

**STATE OF ALASKA  
DEPARTMENT of PUBLIC SAFETY  
FIRE STANDARDS COUNCIL**

This form is used by the Certifying Officer to evaluate the **TEST SITE COORDINATOR**.  
Please answer all items appropriately. Any concerns or discrepancies will be addressed as necessary by the  
Alaska Fire Standards Council (AFSC).

**Information:**

<b>Course Type/Location of Test Site:</b>	<b>Dates of Written &amp; Practical Exams:</b> Written: _____ Practical: _____
<b>Your Name:</b>	<b>Name of Test Site Coordinator:</b>

Indicate your answers to the below questions by marking either the **Yes** or **No** box. **Comment on "No" responses below.**

		Yes	No
1.	Was the Test Site Coordinator available in advance of the test date to discuss or plan arrangements for the day of the test?	<input type="checkbox"/>	<input type="checkbox"/>
2.	Was the Test Site Coordinator present and available at the test site?	<input type="checkbox"/>	<input type="checkbox"/>
3.	Were the Test Site Coordinator, Candidates, and Assisting personnel in appropriate clothing and personal protective equipment for the test site conditions?	<input type="checkbox"/>	<input type="checkbox"/>

On a scale of 1-5 (1= Strongly Disagree to 5 = Strongly Agree), mark the answer that you feel best describes your views about the test site. **For scores marked 1 or 2, provide detailed comment below.**

		N/A	1 Strongly Disagree	2 Disagree	3 Neutral	4 Agree	5 Strongly Agree
4.	The classroom location was adequate for administration of this written exam assignment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	The test site was adequate for completion of this practical skill station assignment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	The Test Site Coordinator had the appropriate equipment requirements in place for this test site assignment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	The Test Site Coordinator provided me with the necessary personnel support to complete this assignment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	The AFSC office travel and schedule arrangements were appropriate for this assignment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	The AFSC office provided the necessary tote contents and material to complete this assignment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	The AFSC provided clear and concise communication for this assignment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	<b>The best part of this assignment was:</b>						
12.	<b>The worst part of this assignment was:</b>						

Please provide comments to help improve the testing and certification program *(use additional pages as necessary)*


Thank you for completing this form. Please return to Alaska Fire Standards Council by fax, email or standard mail.

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Email: [dpsakfirestandards@alaska.gov](mailto:dpsakfirestandards@alaska.gov)

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